

STATE OF OHIO )  
CITY OF \_\_\_\_\_ )  
 )  
vs. )  
 )  
\_\_\_\_\_ )  
Defendant )  
 )

Case No. \_\_\_\_\_

Judge Dominic J. Coletta

**Motion for Expungement of Conviction  
Record Pursuant to Section 2953.31, *Et  
Seq.* of the Revised Code**

In support of Defendant's request, Defendant asserts and certifies that the following is true:

1. Defendant was convicted of the following charge(s):


2. Defendant is eligible for expungement of his/her criminal record because **(all must be applicable):**

- ### *Timing is Appropriate*

3. The timing of Defendant's motion is appropriate. Specifically, Defendant's motion is being brought:

- ☐ At the expiration of one (1) year after Defendant's final discharge if the conviction was of a misdemeanor that is not a minor misdemeanor.
- ☐ At the expiration of six (6) months after Defendant's final discharge if the conviction was of a misdemeanor that is a minor misdemeanor.
- ☐ At the expiration of three (3) years from the date on which bail forfeiture was entered upon the minutes of this Court if the Defendant effected a bail forfeiture for the offense.

4. There are no pending criminal proceedings against Defendant.

5. Defendant asserts that Defendant believes he/she has been rehabilitated because:

- ☐ All fines and costs have been paid;

☐ All requirements of probation have been satisfied; and

☐ \_\_\_\_\_  
\_\_\_\_\_

***Other Considerations***

6. In weighing Defendant's motion to have the conviction and/or bail forfeiture expunged, Defendant asserts that the following should be taken into consideration by the Court:

☐ \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WHEREFORE**, and based on the foregoing, Defendant respectfully requests that this Court issue an order expunging the record of his/her case pursuant to section 2953.51 *et seq.* of the Revised Code and that s/he be restored to the rights provided for by law as if this matter never occurred.

**CERTIFICATE OF SERVICE**

I hereby certify that on \_\_\_\_\_ a copy of the foregoing motion was mailed to the Prosecutor for the Village/City of ☐ Gates Mills, ☐ Lyndhurst, ☐ Highland Heights, ☐ Mayfield Heights, ☐ Mayfield Village, ☐ Richmond Heights (CHECK ONE) at the following address: \_\_\_\_\_  
\_\_\_\_\_ by regular U.S. mail, postage prepaid.

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_  
\*Email: \_\_\_\_\_  
Last 4 of SSN: \_\_\_\_\_  
D.O.B.: \_\_\_\_\_

**MAILING ADDRESSES FOR PROSECUTORS**

**Gates Mills, Mayfield Village and Richmond Heights**

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**Mayfield Heights**

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Mayfield Village, Ohio 44143

\* All future correspondence from this Court will be sent to this email address.